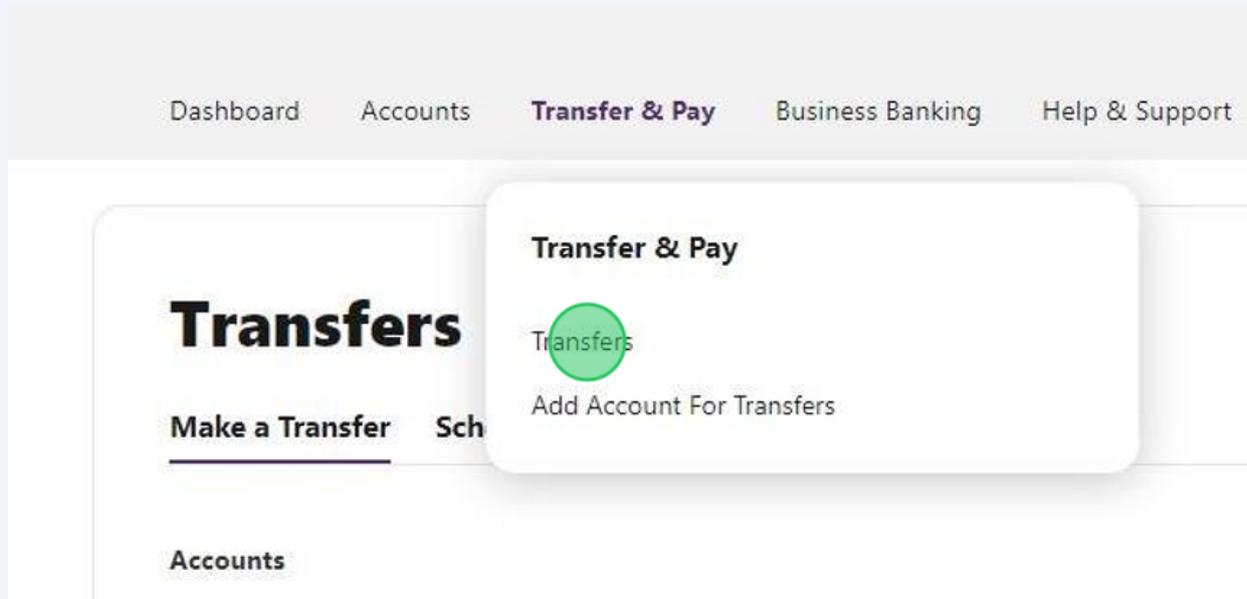


Getting Started: Business Banking - Making a Transfer



1 Log In to Your Account

- Navigate to the Login Page: [Vermont Federal Credit Union](#)
- Navigate to the **Transfers & Pay** tab.
- Click on **Transfers**



2 Making a Transfer

- On the "**Make a Transfer**" tab select the **From Account** and **To Account**
- If you choose a loan account to send money to you will see the option to select a payment type, rather than entering an amount directly.
- Enter an **Amount**, **Frequency**, and **Date** of the Transfer
- **Memo descriptions** are optional
- Click **Review Transfer** when you are finished.

Transfers

Make a Transfer Scheduled Activity More Actions

Accounts

From Account



To Account



How Much

Amount *

When

Frequency
One Time



Date *
07-10-2024



Memo

Description (Optional)

[Learn more about our Transfer Policy and Limits](#)

Review Transfer

3 Scheduled Transfers

- On the **Scheduled** tab you can see any transfers that you have scheduled for a future date

Transfers

Make a Transfer **Scheduled** Activity More Actions

Scheduled Transfers

DATE	FROM ACCOUNT	TO ACCOUNT	AMOUNT	STATUS
Jul 12, 2024	Cultivation	Manufacturing	\$5.00	SCHEDULED

4 Transfer Activity

- On the **Activity** tab you can view transactions that have already processed

Transfers

Make a Transfer Scheduled **Activity** More Actions

Transfer Activity

DATE	FROM ACCOUNT	TO ACCOUNT	AMOUNT	STATUS
Jul 10, 2024	Cultivation	Manufacturing	\$15.00	SUCCEEDED

5 More Transfer Capabilities

- On the **More Actions** tab you can add a new account for transfer

Transfers

Make a Transfer

Scheduled

Activity

More Actions



**Add Account
For Transfers**